



**CHARLES UNIVERSITY IN PRAGUE  
THIRD FACULTY OF MEDICINE  
Ruská 87, Praha 10**

Prague, 1<sup>st</sup> of July 2010

Ref. N°: 9 - 20/2010 – 3LF

Number of pages: 2

Number of annexes: --

**DEAN'S ORDER NO. 20/2010**

**Disclosure of prerequisites for study assessment at  
the Third Faculty of Medicine, Charles University in Prague**

Article 1

Subject of the Order

This Order, in accordance with Articles 18 to 20 of the Rules for the Organization of Study at the Third Faculty of Medicine, Charles University in Prague, determines the procedure for the disclosure of prerequisites for study assessment.

Article 2

Disclosure of prerequisites for study assessment

1) The prerequisites for the granting of a credit or colloquium shall be published by the supervisor of the given subject at the latest on the first day of the semester in which the teaching takes place, in the given academic year. These prerequisites shall always be published in the Student Information System (SIS) in the application Subjects, under the respective subject, in the section Requirements for the Assessment of Study, both in Czech and in English, except for courses taught solely in the Czech language.

2) Disclosure of the prerequisites for the granting of a credit or colloquium in a manner other than that described in paragraph 1 is only supplemental and informative in character.

3) Should the assessment of study of a given subject include an exam, this information shall be published by the same means as is described in paragraph 1.

### Article 3

#### Scope of prerequisites for study assessment

1) Information pursuant to paragraphs 1 and 2 of the previous article contains

a) should a prerequisite for the granting of a credit or colloquium be a certain degree of presence at tuition, the specification of required attendance, including information about how to replace absences, should these absences be caused by circumstances worthy of special consideration. Should the presence at tuition concern seminars, no more than 80% attendance may be required during the total length of tuition;

b) should a prerequisite for the granting of a credit or colloquium be a written test or an essay, the scope of the test or essay (topics) and test dates or a deadline for submitting written work, respectively;

c) should a prerequisite for the granting of a credit or colloquium be an oral or practical examination, the examination scope and examination dates.

2) The information in paragraph 3 of the previous article includes specification of the scope of the exam (exam topics, questions) and examination dates.

3) If, for operational reasons, all the dates referred to in paragraphs 1 and 2 cannot be determined, the first possible date shall be specified.

### Article 4

#### Collective and final provisions

1) This Order does not alter any valid internal regulations.

2) This Order is valid from the 29<sup>th</sup> of September, 2010.

Processed by: David Marx, M.D., Ph.D., Vice-dean for Undergraduate Education and Student affairs

**Prof. Michal Anděl, M.D., Ph.D.**

Dean of the Third Faculty of Medicine